

# WORLDWIDE SHIPPING & AIRFREIGHT



OUR GUIDE TO A  
HAPPY AND STRESS FREE  
MOVING DAY

# PLANNING IS ESSENTIAL FOR A SMOOTH MOVE

## PLANNING

- *Don't wait for a move date to start receiving quotes.*
- *Get your quote in writing. Where possible, try to avoid removal quotes over the phone*
- *Ensure you receive a quote with terms and conditions attached.*
- *Check for hidden charges such as key waiting charges when the Removals company has to wait beyond an anticipated time to move your goods into your new home.*
- *Check the professional qualifications of your removals company. What associations do they belong to?*
- *Have any of your friends or family used these companies and would they recommend them to you?*

## A SURVEY IS ALWAYS A GOOD IDEA.

- *Unless you have a household devoid of any monetary or sentimental value please get the company to survey the prospective move. All good companies recommend this.*
- *Point out any items which require particular attention such as fine art, antiques and valuable mirrors/pictures – the surveyor should know how these are moved safely.*
- *Is there anything you are not sure about? Can a chest of drawers be moved whilst full? Can plants be moved? How about your pets? Just ask and the surveyor will be able to answer your questions.*

## NOTIFICATIONS :: SOLICITORS, - THE LOCAL COUNCIL, - YOUR NEIGHBOURS.

- *Keep your removal company informed of the provisional dates that you are aiming for. 2 weeks notice is normally sufficient for a removal company but any last minute changes may be problematic. Early warning normally solves the issue.*
- *If you have to give notice don't forget to let your landlord you are moving.*
- *Check your home insurance to see if you are covered for the moving day.*
- *Contact the local council and tell them you wish to reserve a parking space outside of your property. They are usually very helpful.*
- *If you are moving out of a block of flats can you arrange a priority use of the lift?*

- *Tell the local Council to halt your council tax from the moving date. Late notification will only result in amendments and unnecessary paperwork.*
- *Notify the utilities companies (gas, electric and water) of your anticipated moving date.*
- *The same applies to your health suppliers such as doctors and dentists.*
- *And your bank. This could possibly be important to the move.*
- *Contact the Post Office to get your post forwarded.*

## **OTHER TIPS PRIOR TO MOVING DATE.**

- *Start to pack unused objects such as seasonal clothes, books and music collections into cartons. Anything that reduces the stress on moving day is a good idea.*
- *If you are intending to buy new furniture start shopping now. Items such as sofas and chairs sometimes come with a couple of months lead time.*
- *Pets can become alarmed on moving day so persuade a friend or neighbour to look after him or her for the day.*
- *The same can apply to children!*
- *It is wise to defrost the freezer prior to leaving date. Full or working freezers cannot be guaranteed by the moving company.*
- *As early as possible, separate valuable items such as jewellery and personal documents. It is wise for these to accompany you personally on moving day.*
- *Remember your new home is yours and your responsibility from the moment you walk in so it may be wise to supply some old blankets or similar if you want to protect the floor of your new home.*
- *Finally and possibly the most important part of the move is to arrange a time to collect the keys from the vendor's estate agent.*

## PACKING AND PREPARING

*Have you decided to do the packing yourself? If so read on. Otherwise please ask us at Worldwide for details of our Professional Packing Solutions on 0800 334 5552. If you are self packing Worldwide will be able to provide all the materials needed. Items such as cartons, transit blankets and bubble wrap are all available from us.*

*However please remember that we cannot be liable for any items damaged if packed poorly. Plates, glasses and fine china may not survive transit if packed in a box with no protection. We strongly recommend that you opt for a "ProPacking" service where possible.*

### PREPARING:

- *To save space start dis-assembling any flat pack furniture.*
- *Sort out the loft and the shed as early as possible and determine what stays and what is dumped. It takes longer than you anticipate.*
- *Drain the likes of lawnmowers, chainsaws and motor bikes of petrol.*
- *Make arrangements to dismantle any TV aerials or satellite dishes that are coming with you.*
- *Take down curtains the day before the move and pack with ant moth treatment if you are going to use storage facilities.*

### PACKING:

- *Use the right size box for the contents, e.g. don't use large boxes and fill with books.*
- *Pack everything that can go in a box. Loose items are more likely to be damaged and will take longer to move*
- *Boxes should be sealed with tape, not folded.*
- *Boxes should be full and packed tightly.*

### ON THE DAY

- *Ensure the removal crew has your contact details and new address directions.*
- *Separate an area for coats, cleaning products and sandwiches.*
- *Carry those personal items and valuables with you.*
- *Turn off the gas and electric.*
- *Ensure that you have the keys and that you arrive at your new destination before the removals van.*
- *Shut the door and leave..... Return and check kids not left behind.*